

SCKA Area Meeting Agenda June 2026
(Revised monthly and posted on sckana.net)

Call to order on _____ at _____ by _____
Serenity Prayer _____
Twelve Traditions read by _____
Purpose and Scope read by _____
Concepts read by _____
Service Prayer read by _____

Executive Committee Roll Call:

Chairperson _____ RCM _____
Vice-Chair _____ RCMA _____
Secretary _____ P&P _____
Treasurer _____ H&I _____
Activities _____

Home Group Roll Call: (record if group being represented is not voting/or ineligible/inactive)

DIU _____ JFT _____
HJF _____ BC _____
LTP _____ MWBR _____
H&N _____ AATM _____
WDR _____

Voting Members Established: _____ Quorum Needed: 4

2nd consecutive meeting for new groups joining or returning the ASC?
Yes/No _____

2nd consecutive meeting missed? Yes/No _____
(letter of concern to be sent)

3rd or more consecutive meeting missed? Yes/No _____
(after 4th miss and the letter of concern sent with no response, group will be removed from the roll call)

Recognition of any new groups joining the ASC? Yes/No _____

Minutes read by: _____

Motion to accept as read Yes/No _____ w/amendments Yes
Motion to accept by _____ seconded by _____

Amendment reads: _____
Vote ____ - ____ - ____ Pass / Fail

Treasurer Report:

Motion to accept as read: Yes/No **w/amendments: Yes**
Motion to accept by _____ **seconded by** _____
Amendment reads: _____
Vote ___ - ___ - ___ **Pass / Fail**

GSR Report/Donations/Discussion: Policy states rotate the order to report monthly (inactive, ineligible)

DIU _____	JFT _____
HJF _____	LDA _____
LTP _____	BC _____
H&N _____	MWBR _____
WDR _____	AATM _____

Total Group Donations _____

RCM/RCMA Report _____ **Regional Minutes yes/no**
*****(Region meets in odd months only and rotates to each area location)*****

Ad-hoc Subcommittee/Work Group Reports:

P&P _____ **H&I** _____ **Activities** _____

Break For 15 Minutes (per policy) at: _____
Or motion to waive by _____ **2nd** _____ **vote** ___ - ___ - ___ **Pass / Fail**
Call back to order at _____ **by** _____
Re-establish voting members _____
Groups not represented after the break _____

Old Business: (includes voting on any motions pending from ASC/Region)

Election of Trusted Servants:

Trusted Servants Service Terms reviewed monthly by ASC Secretary
(Open the nominations for terms ending within 2 months/ position can be closed and voted on in the term ending month)

- **ASC Positions Vacant:**
- **Area positions with nominations open: Treasurer, H&I, Activities, Secretary**

Nominations from the floor for: _____ by _____ 2nd _____
 Motion to close nominations for: _____ by _____ 2nd _____
 Vote to close nominations Y / N _____ - _____ - _____
 Vote to elect Y / N _____ - _____ - _____

- **Regional Positions Vacant: None**
- **Regional Positions with nominations open: Treasurer**

Regional nominations made from the floor: _____
Regional nominations/resumes going back to the groups _____

New Business: (includes new motions going back to the groups from ASC/Region)

Money Expenditures/transactions for today's business:

Starting Balance (prudent reserve \$500.00) _____

Fixed Bills:

Combined Communications _____
 Zoom _____

Domain Fee (sckana.net) _____	\$39.94	<i>paid annually, due July 2026</i>
Site 5 Website Host _____	\$558.19	<i>paid bi-annually, due July 2027</i>
Malware Protection _____	\$106.02	<i>paid annually, due August 2026</i>
Meeting Place Donation _____	\$30.00	<i>paid quarterly, due Mar, June, Sept, Dec</i>
Misc. _____		

(Site5 website is discounted for a 24 month renewal)

Total Fixed Monthly Expenses: _____

Expenses requested:

Secretary: _____
 P&P: _____
 H&I: _____
 Activities: _____
 RCM: _____

Total Requested Monthly Expenses: _____

Adjusted balance minus both fixed/requested expenses _____

Income:

Group donations: _____

Activities: _____

Literature: _____

Misc: _____

7TH Tradition: _____

Total Income _____

Adjusted Balance _____

Motion to donate to Region/WSO _____ 2nd _____ vote - - Pass/Fail
Region/WSO Donation Yes/No \$ _____ divided by 2= _____
(per policy 30% above PR if not obligated for other expenses)

Adjusted ending balance _____ / _____ (PR \$500)

ANNOUNCEMENTS: (include monthly Ad-Hoc Sub-Committee meetings per policy)

Next scheduled ASC Meeting: 7/12/2026 @1pm at Christ Episcopal Church *hybrid meeting*

Next scheduled Regional Meeting: 7/19/2026 @ 1pm hosted by more will be revealed

Motion to close by _____ 2nd by _____

Vote to close - -

Meeting adjourned at _____